



## CHAPTER 7 BANKRUPTCY CHECKLIST

Before we will accept your paperwork, you will need to provide us with copies of all of the following items. Please utilize this checklist prior to handing in your paperwork as my office will not accept same if it is incomplete.

- \_\_\_ Copies of tax returns from the previous two (2) years, state and federal.
- \_\_\_ Copies of all titles to vehicles, mobile homes, boats, trailers, recreational vehicles, etc.
- \_\_\_ Copy of your Recorded Mortgage (Register of Deeds office in the County in which the property is located).
- \_\_\_ Copies of pay stubs from the previous sixty (60) days prior to filing (if you are married and your spouse is not filing with you we will still need a copy of his/her previous paystubs).
- \_\_\_ Copies of most recent bank statements from all banks you are a member with.
- \_\_\_ Credit Report obtained from our office only.
- \_\_\_ Copy of Drivers License (if you do not have a drivers license we can accept a state i.d. card or passport).
- \_\_\_ Copy of Social Security Card.
- \_\_\_ A copy of your vehicle proof of insurance.
- \_\_\_ Proof of insurance for all vehicles and property held in your name.
- \_\_\_ Copy of any and all bills received within the past sixty (60) days.
- \_\_\_ Copy of your Judgment of Divorce.
- \_\_\_ Copy of your Lease/Rental Agreement.
- \_\_\_ Copy of any and all paperwork of lawsuits currently pending against you (if no paperwork you will need to contact the Court in which the lawsuit is held and request a copy of the Judgment).
- \_\_\_ Copy of your Certificate of Completion from Debt Counseling Agency.

- \_\_\_\_\_ Copy of your most recent appraisal.
- \_\_\_\_\_ Copy of your most recent tax statement.
- \_\_\_\_\_ Copy of your most recent quarterly statement for retirement plans, pension, IRA's, 401(k), or other investment accounts.
- \_\_\_\_\_ Copy of all paperwork used to value your personal property and vehicles (i.e. Blue Book value for vehicle, replacement price for your television, etc.).
- \_\_\_\_\_ Copies of any deeds or other documents pertaining to any property transfers in the past two (2) years.